

Date: 20th June. 2018

सचिव का विभाग

21, नेताजी सुभाष रोड, कोलकाता—700 001 (भारत) फोन : (91) (33) 2222 5329 / 5314 / 5209

SECRETARY'S DEPARTMENT

21, Netaji Subhas Road, Kolkata - 700 001 (INDIA) Phone: (91) (33) 2222 5329 / 5314 / 5209

E-mail: bhavsar.k@balmerlawrie.com CIN: L15492WB1924GOI004835

Ref: SECY/Stock Exchange/2018

The Secretary,
National Stock Exchange of India Ltd.
Exchange Place
Bandra-Kurla Complex
Bandra (E),
Mumbai – 400 051

The Secretary, BSE Ltd. Phiroze Jeejeebhoy Towers Dalal Street Mumbai- 400001

Company Code: BALMLAWRIE

Company Code: 523319

Dear Sir,

Sub: Intimation of Board Meeting inter-alia for Closure of Trading Window as per SEBI (Prohibition of Insider Trading) Regulations, 2015 and the "Code of Conduct to Regulate, Monitor and Report Trading by Insider" of the Company.

We hereby inform that a meeting of the Board of Directors of the Company ('the Board') is scheduled to be held on **Saturday**, **7**th **July**, **2018**, to fix the date of 101st Annual General Meeting of the Company and the date for Closure of Register of Members/cut-off date for the purpose of distribution of dividend for Financial Year 2017-18, if declared at the said Annual General Meeting.

As per the Company's "Code of Conduct to Regulate, Monitor and Report Trading by Insider", framed pursuant to the provisions of SEBI (Prohibition of Insider Trading) Regulations, 2015, the "Trading Window" of the Company shall remain closed for "Designated Persons" and "Insider" from **27**th **June, 2018** till 48 hours after the information becomes generally available.

Thanking you,

Yours faithfully,

Balmer Lawrie & Co. Ltd.

Kavita Bhavsar

Company Secretary